



AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE

Date and Time: Tuesday, January 26, 2021 **6:15 P.M.**
Location: City Hall, Committee Room #205, 101 South Blvd. Baraboo
Members Noticed: Joel Petty, Scott Sloan, Jason Kent
Others Noticed: Department Heads (*agenda only*), City Admin. C. Bradley, M. Palm, B. Zeman, R. Nelson, Post at Library, Media

This meeting is open to the public. Because of the COVID-19 pandemic, any person appearing in person is strongly required to wear a mask and practice social distancing.

MEMBERS not attending must notify the Chairperson at least 24 hours before the meeting.

1. Call Meeting to Order
 - a. Roll Call of Membership
 - b. Note compliance with Open Meeting Law
 - c. Approve January 12, 2021 minutes
 - d. Approve agenda

2. Action Items
 - a. **Accounts Payable** – Review and recommendation to Common Council on paying \$1,172,302.54.

 - b. **EDA Grant** – Review and recommendation to Common Council to authorize Patrick Cannon to sign and submit the EDA Grant application materials committing the City of Baraboo to the 30 percent local match requirement. (*Bradley*)

 - c. **Ambulance Agreement** – Review and recommendation to Common Council to approve an agreement between the City of Baraboo and the Baraboo District Ambulance (BDAS) to conduct a review of the internal controls of the BDAS. (*Bradley*)

 - d. **Fire Dept. Agreement** – Review and recommendation to Common Council to approve the fire department personnel to participate in the Dells/Delton Area Response Exercise Series (DARES) on September 28, 29, 2021. (*Stieve*)

 - e. **City Employee COVID-19 Policy Revision** – Review and recommendation to Common Council to approve proposed revisions to the City’s Employee COVID-19 Policy. (*Bradley*)

3. Information Items
 Report on Claims: John Rogers - \$326.10 settlement

4. Adjournment

Joel Petty, Chairperson

Agenda prepared by D. Munz & posted on 01/22/2021

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., Baraboo, WI or phone (608) 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY AND NOT A NOTICE TO PUBLISH

Finance/Personnel Committee–Dennis Thurow Committee Room, #205 **January 12, 2021****Members Present:** Petty, Sloan, Kent**Absent:****Others Present:** Mayor Palm, Adm. Bradley, Clerk Zeman, C. Haggard, P. Cannon, M. Hardy, T. Pinion, Rob Nelson

Call to Order –Ald. Petty called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Kent to approve the minutes of December 22, 2020. Motion carried unanimously. Moved by Kent, seconded by Sloan to approve the agenda and carried unanimously.

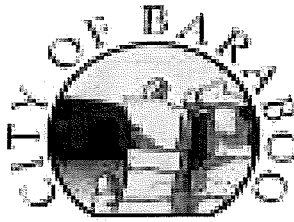
Action Items

- a) **Accounts Payable** – Moved by Sloan, seconded by Kent to recommend to Council for approval of the accounts payable for **\$6,504,602.90**. Motion carried unanimously.
- b) **Review Purchasing Policy** – C. Haggard gave a brief review of the City’s purchasing policy. No action taken.
- c) **Friends of Baraboo Parks** – M. Hardy explained that this is a new non-profit group looking to help increase donations for the purpose of playground and park improvements. The Parks Commission has said that aquatics and playground improvements are their top two tasks to focus on over the next 5 years. This agreement sets the relationship between the City and the Friends Group so that when they are fundraising, residents can be assured that they are working on a City project. It also gives the assurance to the Friends Group that the City is working with them to make sure that any funds received will be used for a specific project. The agreement does require that annually the Friends Group attend a Parks & Rec. Commission mtg. and present their financials for the year. Moved by Sloan, seconded by Kent to recommend to Council the Memorandum of Understanding forming a relationship with the Friends of Baraboo Parks, a registered 501(c)(3) organization. Motion carried unanimously.
- d) **Employee COVID-19 Policy** – Adm. Bradley informed the committee that as of December 31, 2020 the Families First Coronavirus Response Act (FFCRA) and the expansion of the FMLA for COVID-19 expired. As part of the relief bill, they extended the opportunity to opt-in to the FFCRA until March 31, 2021. This was discussed by department heads with the goal of keeping employees out of the workplace. We are recommending that we opt-in to the extension allowing employees with unused FFCRA leave the ability to use this time up until March 31, 2021. A portion of the wages and benefits will be reimbursable. We will continue to allow the 3-days of Temporary Paid Leave for the purpose of testing in addition to the extended FFCRA leave. Moved by Sloan, seconded by Kent to recommend to Council approving the amended Employee COVID-19 Policy. Motion carried unanimously.
- e) **Sale of City Owned Property** – T. Pinion informed the committee that a local landscaping contractor, L & L Equities, LLC, is interested in purchasing the 2.1-acre vacant lot on Lake Street for a price of \$10,000. Moved by Sloan, seconded by Kent to recommend to Council the sale of the City owned property on Lake Street to L & L Equities, LLC. Motion carried unanimously.

Information Items

Adjournment – Moved by Kent, seconded by Sloan and carried to adjourn at 6:47pm.

Brenda Zeman, City Clerk

**City of Baraboo, Wisconsin***Finance Department**101 South Boulevard**Baraboo, WI 53913*

January 26, 2021

The Council lists attached are check registers described in summary below:

Category	Total	Accounts Payable Run Date
General	734,970.15	January 22, 2021
General	21,590.53	January 14, 2021
Utility	46,633.38	January 15, 2021
ACH	-	
Payroll Remittance Checks	362,478.08	December 1, 2020
Department Purchasing Cards	6,630.40	January 13, 2021
Total expenditures	\$ 1,172,302.54	

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
191339							
01/22/2021	191339	5 ALARM FIRE & SAFETY	202706-1	01/05/2021	FD - ANNUAL HURST TOOLS M	100-21-52200-250-000	1,155.00
01/22/2021	191339	5 ALARM FIRE & SAFETY	202909-1	12/28/2020	FD - COLD WATER RESCUE SUI	100-21-52200-346-000	1,290.00
Total 191339:							2,445.00
191340							
01/22/2021	191340	ABBY VANS INC.	19151	01/11/2021	TAXI-DEC SHARED RIDE	230-11-53500-290-000	49,194.70
01/22/2021	191340	ABBY VANS INC.	19151	01/11/2021	TAXI-DEC SHARED RIDE FARES	230-11-46399-000	14,605.00
Total 191340:							34,589.70
191341							
01/22/2021	191341	ACTION ELECTRIC OF S	6008	01/13/2021	PK-HOCKEY PAVILION LIGHT R	100-52-55200-260-000	160.00
01/22/2021	191341	ACTION ELECTRIC OF S	6009	01/13/2021	FD-WIRING FOR NEW FIRE ALA	100-21-51610-260-000	126.40
Total 191341:							286.40
191342							
01/22/2021	191342	AE Business Solutions	I0002486	01/14/2021	IT-CARBON BLACK ANTIVIRUS	100-10-51450-250-000	3,366.00
Total 191342:							3,366.00
191343							
01/22/2021	191343	ALL TRAFFIC SOLUTION	SIN027607	01/13/2021	PD- SPEED BOARD	100-20-52110-814-000	4,530.00
Total 191343:							4,530.00
191344							
01/22/2021	191344	ALLIANT ENERGY	002634-1230	12/30/2020	AIR-DEC 2020 AREA LIGHTING	630-35-53510-222-000	13.98
01/22/2021	191344	ALLIANT ENERGY	003123-0108	01/08/2021	PK-SHELTER HEAT	100-53-55440-223-000	83.88
01/22/2021	191344	ALLIANT ENERGY	003123-0108	01/08/2021	PK-SHELTER ELECTRIC	100-52-55200-222-000	742.25
01/22/2021	191344	ALLIANT ENERGY	041272-0108	01/08/2021	CC-ELECTRIC	100-52-55130-222-000	1,352.79
01/22/2021	191344	ALLIANT ENERGY	041272-0108	01/08/2021	CC-HEAT	100-52-55130-223-000	1,688.90
01/22/2021	191344	ALLIANT ENERGY	056281-0107	01/07/2021	FD - OUTDOOR SIREN ELECTRI	100-21-52500-222-000	5.40
01/22/2021	191344	ALLIANT ENERGY	139770-0106	01/06/2021	AIR-DEC 2020 SRE BLDG ELEC	630-35-53510-222-000	93.56
01/22/2021	191344	ALLIANT ENERGY	139770-0106	01/06/2021	AIR-DEC 2020 SRE BLDG GAS	630-35-53510-223-000	248.18
01/22/2021	191344	ALLIANT ENERGY	26926188-01	01/08/2021	PS/ADMIN-DEC 2020 ELECTRIC	100-11-51640-222-000	2,224.64
01/22/2021	191344	ALLIANT ENERGY	26926188-01	01/08/2021	PS/ADMIN-DEC 2020 GAS	100-11-51640-223-000	2,036.00
01/22/2021	191344	ALLIANT ENERGY	294993-0108	01/08/2021	FD - HEAT 2020	100-21-51610-223-000	1,002.54
01/22/2021	191344	ALLIANT ENERGY	294993-0108	01/08/2021	FD - HEAT 2021	100-21-51610-223-000	364.54
01/22/2021	191344	ALLIANT ENERGY	294993-0108	01/08/2021	FD - ELECTRIC 2020	100-21-51610-222-000	805.64
01/22/2021	191344	ALLIANT ENERGY	294993-0108	01/08/2021	FD - ELECTRIC 2021	100-21-51610-222-000	293.05
01/22/2021	191344	ALLIANT ENERGY	4792325289-	01/11/2021	POOL-ELECTRIC	100-53-55420-222-000	33.83
01/22/2021	191344	ALLIANT ENERGY	4792325289-	01/11/2021	POOL-HEAT	100-53-55420-223-000	56.71
01/22/2021	191344	ALLIANT ENERGY	514075-0111	01/11/2021	FD-ALMA WAITE ELECTRIC	100-21-51620-222-000	220.34
01/22/2021	191344	ALLIANT ENERGY	514075-0111	01/11/2021	FD-ALMA WAITE GAS	100-21-51620-223-000	196.05
01/22/2021	191344	ALLIANT ENERGY	671025-0113	01/13/2021	PW-DEC 2020 CITY SERVICE C	100-31-53270-222-000	1,535.56
01/22/2021	191344	ALLIANT ENERGY	671025-0113	01/13/2021	PW-DEC 2020 CITY SERVICE C	100-31-53270-223-000	2,064.58
01/22/2021	191344	ALLIANT ENERGY	671025-0113	01/13/2021	PW-JAN 2021 CITY SERVICE CN	100-31-53270-222-000	770.00
01/22/2021	191344	ALLIANT ENERGY	671025-0113	01/13/2021	PW-JAN 2021 CITY SERVICE CN	100-31-53270-223-000	1,030.00
01/22/2021	191344	ALLIANT ENERGY	761834 1229	12/29/2020	LIB - EAST ELECTRIC	851-51-55110-222-000	102.33
01/22/2021	191344	ALLIANT ENERGY	761834 1229	12/29/2020	LIB - EAST GAS	100-51-55110-223-000	102.82
01/22/2021	191344	ALLIANT ENERGY	837782-0108	01/08/2021	ZOO-HEAT	100-52-55410-223-000	367.26
01/22/2021	191344	ALLIANT ENERGY	837782-0108	01/08/2021	ZOO-ELECTRIC	100-52-55410-222-000	1,199.89
01/22/2021	191344	ALLIANT ENERGY	861880-0104	01/04/2021	AIR-DEC 2020 RUNWAY ELECT	630-35-53510-222-000	610.12

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 191344:							19,244.84
191345							
01/22/2021	191345	Animal House Pet Supplies	GJEKTNE51	01/05/2021	ZOO-ANIMAL FEED	100-52-55410-342-000	50.82
Total 191345:							50.82
191346							
01/22/2021	191346	AT&T MOBILITY	2873029191	01/13/2021	PD- SQUAD PHONES	100-20-52110-220-000	918.34
01/22/2021	191346	AT&T MOBILITY	2873029191	01/13/2021	PD- 10 PHONE PURCHASE PRO	100-20-52110-392-000	2,000.00
01/22/2021	191346	AT&T MOBILITY	2873029191	01/13/2021	PD- PD MODEMS	100-20-52110-270-000	401.83
Total 191346:							3,320.17
191347							
01/22/2021	191347	BARA TS CUSTOM SCRE	01059	12/29/2020	FD - UNIFORM T-SHIRTS FOR P	100-21-52200-346-000	463.03
01/22/2021	191347	BARA TS CUSTOM SCRE	01060	12/29/2020	FD - SPECIAL RESCUE T-SHIRT	100-21-52200-346-000	181.28
Total 191347:							644.31
191348							
01/22/2021	191348	BARABOO SCHOOL DIST	4TH2020	01/20/2021	TRE-4TH QUARTER MOBILE HO	100-00-24610-000	10,823.99
Total 191348:							10,823.99
191349							
01/22/2021	191349	BARABOO STATE BANK	02/21 PRINC	01/15/2021	CITY-2013B BOND PRINCIPAL	300-10-58110-610-132	125,000.00
01/22/2021	191349	BARABOO STATE BANK	FEB2021-IN	01/20/2021	CITY-2013B BOND INTEREST	300-10-58210-620-132	6,397.50
01/22/2021	191349	BARABOO STATE BANK	FEB2021-IN	01/20/2021	CITY-2013A BOND INTEREST	370-10-58210-620-131	2,006.25
01/22/2021	191349	BARABOO STATE BANK	FEB2021-IN	01/20/2021	CITY-2013A BOND INTEREST	380-10-58210-620-131	11,200.00
01/22/2021	191349	BARABOO STATE BANK	FEB2021-IN	01/20/2021	CITY-2013A BOND INTEREST	380-00-11400-000	11,200.00
01/22/2021	191349	BARABOO STATE BANK	FEB2021-IN	01/20/2021	CITY-2013A BOND INTEREST	380-00-11110-000	11,200.00
01/22/2021	191349	BARABOO STATE BANK	FEB2021-IN	01/20/2021	CITY-2013A BOND INTEREST	370-00-11400-000	2,006.25
01/22/2021	191349	BARABOO STATE BANK	FEB2021-IN	01/20/2021	CITY-2013A BOND INTEREST	370-00-11110-000	2,006.25
Total 191349:							144,603.75
191350							
01/22/2021	191350	BARABOO-DELLS FLIGH	2021-01	01/15/2021	Maintenance Contract	630-35-53510-200-000	3,500.00
01/22/2021	191350	BARABOO-DELLS FLIGH	2021-01	01/15/2021	Reduction for Rent	630-35-48210-000	1,314.68
01/22/2021	191350	BARABOO-DELLS FLIGH	20687	01/12/2021	AIR-DEICER LIQUID PUMP TOT	630-35-53510-392-000	799.99
Total 191350:							2,985.31
191351							
01/22/2021	191351	BOND TRUST SERVICES	60080	12/15/2020	CITY-2018A BOND INTEREST	950-36-42700-620-181	3,545.00
01/22/2021	191351	BOND TRUST SERVICES	60080	12/15/2020	CITY-2018A BOND INTEREST	300-10-58210-620-181	24,555.00
01/22/2021	191351	BOND TRUST SERVICES	60080	12/15/2020	CITY-2018A BOND PRINCIPAL	950-00-20231-001	10,000.00
01/22/2021	191351	BOND TRUST SERVICES	60080	12/15/2020	CITY-2018A BOND PRINCIPAL	300-10-58110-610-181	110,000.00
01/22/2021	191351	BOND TRUST SERVICES	60081	12/15/2020	CITY-2020A BOND PRINCIPAL	300-10-58110-610-201	75,000.00
01/22/2021	191351	BOND TRUST SERVICES	60081	12/15/2020	CITY-2020A BOND PRINCIPAL	300-10-58210-620-201	28,654.16
01/22/2021	191351	BOND TRUST SERVICES	61437	12/15/2020	CITY-2018A AGENT FEES	950-36-42700-630-000	49.00
01/22/2021	191351	BOND TRUST SERVICES	61437	12/15/2020	CITY-2018A AGENT FEES	300-10-58300-631-000	351.00
01/22/2021	191351	BOND TRUST SERVICES	61438	12/15/2020	CITY-AGENT FEES 2020A	300-10-58300-631-000	400.00

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Total 191351:							252,554.16
191352							
01/22/2021	191352	BRABAZON PUMP & COM	5195396	08/06/2020	PW-COMPRESSOR REPAIR	100-31-53270-260-000	209.00
01/22/2021	191352	BRABAZON PUMP & COM	5195919	08/14/2020	PW COMPRESSOR SERVICE	100-31-53270-260-000	185.74
Total 191352:							394.74
191353							
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	CIVIC CENTER-LONG DISTANC	100-52-55130-220-000	1.25
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	BLDG INSPECTOR-LONG DISTA	100-22-52400-220-000	1.85
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	POLICE-LONG DISTANCE	100-20-52110-220-000	9.18
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	FIRE-LONG DISTANCE	100-21-52200-220-000	5.97
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	AIRPORT-LONG DISTANCE	630-35-53510-220-000	.08
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	PARK & REC-LONG DISTANCE	100-52-55200-220-000	1.08
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	ENGINEER-LONG DISTANCE	100-30-53100-220-000	3.21
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	PS/CH BLDG-LONG DISTANCE	100-11-51640-220-000	1.00
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	ZOO-LONG DISTANCE	100-52-55410-220-000	.26
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	PUBLIC WORKS-LONG DISTAN	100-31-53230-220-000	3.21
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	MAYOR-LONG DISTANCE	100-10-51410-220-000	.92
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	RECREATION-LONG DISTANCE	100-53-55300-220-000	1.08
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	FINANCE-LONG DISTANCE	100-11-51500-220-000	8.72
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	POOL-LONG DISTANCE	100-53-55420-220-000	.26
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	ASSESSOR-LONG DISTANCE	100-11-51530-220-000	1.38
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	TREASURER-LONG DISTANCE	100-11-51520-220-000	5.05
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	CITY ATTORNEY-LONG DISTAN	100-13-51300-220-000	2.30
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	CITY ADMIN-LONG DISTANCE	100-14-51400-220-000	3.21
01/22/2021	191353	CENTURYLINK	190351106	01/01/2021	UW CAMPUS-LONG DISTANCE	800-80-55600-220-000	.16
01/22/2021	191353	CENTURYLINK	190351462	01/01/2021	LIB - DEC LONG DISTANCE	100-51-55110-220-000	3.46
Total 191353:							53.63
191354							
01/22/2021	191354	CHARTER/SPECTRUM	0197571010	01/05/2021	ZOO-INTERNET	100-52-55410-260-000	89.99
Total 191354:							89.99
191355							
01/22/2021	191355	CINTAS CORPORATION #	4072729260	01/12/2021	PS/ADMIN-MATS	100-11-51640-260-000	35.26
01/22/2021	191355	CINTAS CORPORATION #	4072854686	01/13/2021	FD-MATS	100-21-51610-260-000	44.18
01/22/2021	191355	CINTAS CORPORATION #	4073384212	01/19/2021	CITY-MATS	100-11-51640-260-000	35.26
Total 191355:							114.70
191356							
01/22/2021	191356	CIVIC SYSTEMS LLC	CVC19930	12/29/2020	FIN-JAN 2021 TO JUNE 2021 SU	100-11-51500-250-000	11,583.00
Total 191356:							11,583.00
191357							
01/22/2021	191357	COMPLIANCE SERVICES	39066	01/15/2021	ENG/ADMIN - DRUG TEST: MES	100-14-51430-217-000	361.00
Total 191357:							361.00

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191358							
01/22/2021	191358	CONE, DIANA	269412	01/19/2021	TRE-PROPERTY TAX REFUND 3	910-00-21100-000	1,214.92
Total 191358:							1,214.92
191359							
01/22/2021	191359	FASTENAL COMPANY	WIBAR22474	12/28/2020	PW-GRINDER WHEELS	100-31-53240-350-000	63.99
01/22/2021	191359	FASTENAL COMPANY	WIBAR22486	01/05/2021	PW-AAA BATTERY; COIN BATTE	100-31-53230-340-000	50.77
01/22/2021	191359	FASTENAL COMPANY	WIBAR22486	01/05/2021	PW-SAFETY GLASSES; QB100H	100-31-53230-319-000	207.62
01/22/2021	191359	FASTENAL COMPANY	WIBAR22497	01/08/2021	FD - FASTENERS FOR MOUNTI	100-21-52200-350-000	1.28
Total 191359:							323.66
191360							
01/22/2021	191360	FIRE & SAFETY II INC.	AM10107-1	01/11/2021	FD - ANNUAL FIRE EXTINGUISH	100-21-52200-250-000	428.00
01/22/2021	191360	FIRE & SAFETY II INC.	AM10107-3	01/11/2021	CITY-ANNUAL FIRE EXTINGUIS	100-11-51640-260-000	70.00
01/22/2021	191360	FIRE & SAFETY II INC.	AM10107-5	01/11/2021	PD-EXTINGUISHER TEST, REC	100-20-52110-250-000	61.00
01/22/2021	191360	FIRE & SAFETY II INC.	AM10112-1	01/15/2021	PW-ANNUAL EXTINGUISHERS I	100-31-53270-260-000	249.00
01/22/2021	191360	FIRE & SAFETY II INC.	AM10112-2	01/15/2021	PW-INSPECTION OF 1-3 EXT (A	100-31-51630-260-000	80.00
01/22/2021	191360	FIRE & SAFETY II INC.	AM10112-3	01/15/2021	PW-EXTINGUISHER INSPECTIO	100-31-53240-240-000	324.00
01/22/2021	191360	FIRE & SAFETY II INC.	AM10112-3	01/15/2021	PW-EXTINGUISHER INSPECTIO	100-31-53240-250-000	323.00
01/22/2021	191360	FIRE & SAFETY II INC.	AM10112-5	01/15/2021	PK-FIRE EXTINGUISHER INSPE	100-52-55200-260-000	477.00
01/22/2021	191360	FIRE & SAFETY II INC.	MB10107-2	01/08/2021	PD- (5) EXTINGUISHER INSPEC	100-20-52110-250-000	25.00
01/22/2021	191360	FIRE & SAFETY II INC.	MB10108-1	01/08/2021	PD- (4) EXTINGUISHER INSPEC	100-20-52110-250-000	20.00
Total 191360:							2,057.00
191361							
01/22/2021	191361	GILBERT, MATTHEW	REIMB23601	01/14/2021	PD- M GILBERT MEALS FOR ER	100-20-52110-330-000	25.81
Total 191361:							25.81
191362							
01/22/2021	191362	GLOBAL INDUSTRIAL	117113311	01/12/2021	PK-HAND DRYERS	250-52-55200-822-000	614.85
Total 191362:							614.85
191363							
01/22/2021	191363	GRIES, KATHLEEN	12312020	12/31/2020	ZOO-OPOSSUM MEDICATION R	100-52-55410-211-000	44.86
Total 191363:							44.86
191364							
01/22/2021	191364	HARTJE TIRE & SERVICE	40-72949	04/15/2020	PW-RETREADS	100-31-53240-341-000	955.28
01/22/2021	191364	HARTJE TIRE & SERVICE	40-80626	12/30/2020	FD-MOUNT/DISMOUNT TIRES F	100-21-52200-341-000	708.00
01/22/2021	191364	HARTJE TIRE & SERVICE	CR-2799731	06/26/2020	PW-MAJOR RADIAL CASING, G	100-31-53240-341-000	20.00
Total 191364:							1,643.28
191365							
01/22/2021	191365	HEARTLAND BUSINESS	419163-H	01/12/2021	IT-PALO ALTO LICENSE/SUPPO	100-10-51450-250-000	2,174.80
Total 191365:							2,174.80
191366							
01/22/2021	191366	HOHLS FARM SUPPLY IN	78772	12/18/2020	ZOO-ANIMAL FEED	100-52-55410-342-000	3.85

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01/22/2021	191366	HOHLS FARM SUPPLY IN	81076	01/05/2021	ZOO-BEDDING	100-52-55410-340-000	115.90
01/22/2021	191366	HOHLS FARM SUPPLY IN	81076	01/05/2021	ZOO-ANIMAL FEED	100-52-55410-342-000	109.40
01/22/2021	191366	HOHLS FARM SUPPLY IN	81133	01/07/2021	ZOO-BEDDING	100-52-55410-340-000	112.00
Total 191366:							341.15
191367							
01/22/2021	191367	HOLIDAY WHOLESALE	9532818	10/02/2020	CITY-TOWELS COVID	100-11-51640-340-000	151.60
Total 191367:							151.60
191368							
01/22/2021	191368	IWORQ SYSTEMS	194445	01/04/2021	BLDGINS-SPERMIT MANAGEME	100-22-52400-250-000	3,480.00
Total 191368:							3,480.00
191369							
01/22/2021	191369	KAYSER FORD	119243	01/08/2021	PD- 2020 MARKED SQUAD FOR	100-20-52110-810-000	33,400.00
Total 191369:							33,400.00
191370							
01/22/2021	191370	LAKESIDE INTERNATION	8213197P	12/09/2020	PW-SENSOR #12	100-31-53240-350-000	125.39
Total 191370:							125.39
191371							
01/22/2021	191371	LAROWE GERLACH TAG	13998-14	12/31/2020	ATTY-CASE PROSECUTION DE	100-13-51300-215-000	1,627.50
Total 191371:							1,627.50
191372							
01/22/2021	191372	Leads Online	258025	11/15/2020	PD-ANNUAL MEMBERSHIP TOT	100-20-52120-270-000	2,238.00
Total 191372:							2,238.00
191373							
01/22/2021	191373	MAILBOXES PACK N SHI	70802	01/07/2021	FD-SHIP (3) TO ALLIED 100	100-21-52200-343-000	154.12
Total 191373:							154.12
191374							
01/22/2021	191374	MSA PROFESSIONAL SE	030030-17	12/23/2020	LIB - CONSTRUCTION DOCS 40	851-51-55110-215-000	122,000.00
01/22/2021	191374	MSA PROFESSIONAL SE	350330-48	10/25/2020	ENG-3RD QTR BARABOO LAND	100-31-53630-215-000	1,255.47
01/22/2021	191374	MSA PROFESSIONAL SE	350330-49	01/08/2021	ENG-10/18/2020 - 01/02/2021 LA	100-31-53630-270-000	3,356.67
Total 191374:							126,612.14
191375							
01/22/2021	191375	NAPA AUTO PARTS	401957	12/21/2020	PW-UNIVERSAL AXLE TOOL	100-31-53240-340-000	20.67
01/22/2021	191375	NAPA AUTO PARTS	402542	12/30/2020	AIR-HOSE FITTINGS, HOSES E	630-35-53510-350-000	76.99
01/22/2021	191375	NAPA AUTO PARTS	402840	01/05/2021	PW-OIL FILTER #14 (W/O 14172	100-31-53240-350-000	9.48
01/22/2021	191375	NAPA AUTO PARTS	402901	01/06/2021	PW-50X1 2 GREASE REEL (SHO	100-31-53270-392-000	499.00
01/22/2021	191375	NAPA AUTO PARTS	402925	01/06/2021	PW-#26 OIL, FUEL FILTERS (W/	100-31-53240-350-000	46.42
01/22/2021	191375	NAPA AUTO PARTS	402926	01/06/2021	PW-#26 HYDRAULIC FILTER; A	100-31-53240-350-000	109.68
01/22/2021	191375	NAPA AUTO PARTS	402973	01/06/2021	PW-AIR, OIL, FUEL FILTERS (W/	100-31-53350-350-000	41.58

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01/22/2021	191375	NAPA AUTO PARTS	403021	01/07/2021	PW-OIL FILTER; AIR FILER #W5	100-31-53240-350-000	10.51
01/22/2021	191375	NAPA AUTO PARTS	403025	01/07/2021	PW-#26 HOSE FILLINGS (W/O 2	100-31-53240-350-000	130.96
01/22/2021	191375	NAPA AUTO PARTS	403026	01/07/2021	PW-#26 NAPAGOLD FUEL FILTE	100-31-53240-350-000	17.05
01/22/2021	191375	NAPA AUTO PARTS	403097	01/07/2021	PW-#26 LAMPS (W/O 26162021)	100-31-53240-350-000	16.74
01/22/2021	191375	NAPA AUTO PARTS	403390	01/12/2020	PW-AIR FILTERS; FUEL FILTER (100-31-53240-350-000	61.69
01/22/2021	191375	NAPA AUTO PARTS	403404	01/12/2021	PW-OIL FILTER (W/O 371122021	100-31-53240-350-000	7.62
01/22/2021	191375	NAPA AUTO PARTS	403460	01/12/2021	PW-OIL FLTER	100-31-53240-350-000	4.34
01/22/2021	191375	NAPA AUTO PARTS	403672	01/14/2021	FD - LIGHTS FOR ENGINE/WIPE	100-21-52200-240-000	132.30
Total 191375:							1,185.03
191376							
01/22/2021	191376	NELSON MANUFACTURI	1169069-IN	01/04/2021	ZOO-WATER HEATING ELEMEN	100-52-55410-280-000	550.25
Total 191376:							550.25
191377							
01/22/2021	191377	OFFICE DEPOT INC	1456121490	12/23/2020	ADMIN-PAPER & TONER	100-14-51400-310-000	79.93
Total 191377:							79.93
191378							
01/22/2021	191378	OREILLY AUTO PARTS/FI	2366-488609	01/07/2021	PW-TIE ROD (W/O 3152021)	100-31-53240-350-000	136.32
01/22/2021	191378	OREILLY AUTO PARTS/FI	2366-488687	01/08/2021	PW-RELAY (W/O 25SB182021)	100-31-53350-350-000	18.14
01/22/2021	191378	OREILLY AUTO PARTS/FI	2366-488905	01/11/2021	PW-AXLE SEAL (W/O 3152021)	100-31-53240-350-000	65.38
Total 191378:							219.84
191379							
01/22/2021	191379	PARKITECTURE + PLANN	SPLASHPAD	01/11/2021	PK-SPLASHPAD DESIGN	100-52-55200-821-000	4,634.00
Total 191379:							4,634.00
191380							
01/22/2021	191380	PETERSON AUTO PARTS	5586-255614	12/31/2020	PW-BULK OIL	100-31-53270-348-000	551.02
01/22/2021	191380	PETERSON AUTO PARTS	5586-255614	12/31/2020	PW-BULK OIL	100-31-53635-348-000	551.01
Total 191380:							1,102.03
191381							
01/22/2021	191381	POINTON HEATING & AIR	186716	01/06/2021	CITY-BOILER INTAKE SCREENS	100-11-51640-260-000	52.35
01/22/2021	191381	POINTON HEATING & AIR	186818	01/13/2021	CC-BOILER REPAIRS	100-52-55130-260-000	771.48
Total 191381:							823.83
191382							
01/22/2021	191382	QUILL CORPORATION	13433604	01/04/2021	CC-BREAKROOM SUPPLY	100-52-55130-340-000	5.46
01/22/2021	191382	QUILL CORPORATION	13442033	01/04/2021	CC-SURGE PROTECTOR & BRE	100-52-55130-340-000	40.48
01/22/2021	191382	QUILL CORPORATION	13463964	01/05/2021	CC-CORD PROTECTOR	100-52-55130-340-000	35.81
01/22/2021	191382	QUILL CORPORATION	13604903	01/07/2021	CC-PAPER, MARKERS & STORA	100-52-55130-310-000	58.05
Total 191382:							139.80
191383							
01/22/2021	191383	REEDSBURG AREA AMB	011221	01/12/2021	FD - ZOLLAED PADS FOR CSC	100-31-53270-340-000	61.50

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Total 191383:							61.50
191384							
01/22/2021	191384	REEDSBURG UTILITY CO	26578-01202	01/20/2021	CITY-JAN 2021 INTERNET	100-10-51450-250-000	337.55
Total 191384:							337.55
191385							
01/22/2021	191385	REGISTRATION FEE TRU	DMV011521	01/15/2021	PD- REGISTRATION FOR NEW	100-20-52110-240-000	165.50
Total 191385:							165.50
191386							
01/22/2021	191386	RICOH USA INC	5061218154	01/13/2021	CITY-JAN 2021 COPIES	100-11-51500-250-000	253.75
Total 191386:							253.75
191387							
01/22/2021	191387	SCHAEFER ELECTRIC IN	13064	12/02/2020	PK-STATZ PARK RESTROOM M	100-52-55200-260-000	400.00
Total 191387:							400.00
191388							
01/22/2021	191388	SCHULTZ SMALL ENGINE	17647	01/11/2021	PK-MOWER PARTS	100-52-55200-250-000	98.44
Total 191388:							98.44
191389							
01/22/2021	191389	SHERWIN-WILLIAMS CO	1172-1	01/05/2021	FD - PAINT FOR DOOR FRAMES	100-21-51610-350-000	47.51
01/22/2021	191389	SHERWIN-WILLIAMS CO	1173-9	01/05/2021	FD - PAINTING SUPPLIES	100-21-51610-350-000	11.54
01/22/2021	191389	SHERWIN-WILLIAMS CO	1308-1	01/11/2021	FD - STATON FLOOR PAINT - EP	100-21-51610-350-000	300.77
Total 191389:							359.82
191390							
01/22/2021	191390	SHI INTERNATIONAL CO	B12784373	12/23/2020	FIN-HP M501 PRINTER CLERKS	100-10-51450-392-000	541.00
01/22/2021	191390	SHI INTERNATIONAL CO	B12803076	12/28/2020	IT-WINDOWS SERVER 2019 LIC	100-10-51450-814-000	637.12
01/22/2021	191390	SHI INTERNATIONAL CO	B12852306	01/08/2021	ENG-PRINT CARTRIDGES	100-30-53100-310-000	328.00
Total 191390:							1,506.12
191391							
01/22/2021	191391	SHIMON, JEFFERY	REIMB230-0	01/19/2021	PD- TARGET DETECTIVE CLOT	100-20-52120-346-000	67.72
Total 191391:							67.72
191392							
01/22/2021	191392	SIGN SHOP OF BARABO	2292	12/06/2020	ENG-BUSES ONLY W/ ARROW	430-30-57330-821-000	398.00
Total 191392:							398.00
191393							
01/22/2021	191393	SUMMIT COMMERCIAL FI	22178	12/31/2020	REC-FITNESS EQUIPMENT ATT	100-53-55300-814-000	386.75

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Total 191393:							386.75
191394							
01/22/2021	191394	SUNRISE PROPERTY CA	8968	12/15/2020	PD-ICE CONTROL 3 PARCELS D	100-31-53350-270-000	312.60
01/22/2021	191394	SUNRISE PROPERTY CA	8969	12/21/2020	PD-ICE CONTROL 12/18 933 2N	100-31-53350-270-000	60.00
01/22/2021	191394	SUNRISE PROPERTY CA	9009	12/31/2020	PD-SNOW REMOVAL 2 PARCEL	100-31-53350-270-000	199.50
Total 191394:							572.10
191395							
01/22/2021	191395	SUPREME AWARDS	049439	01/15/2021	FD - BOARD HOLDER FOR MEE	100-21-51610-350-000	26.25
01/22/2021	191395	SUPREME AWARDS	049449	01/20/2021	MYR-PLAQUE FOR DENNIS TH	100-10-51410-390-000	170.40
Total 191395:							196.65
191396							
01/22/2021	191396	SYMBOL ARTS	0365396-IN	01/13/2021	PD- BADGES	100-20-52110-392-000	572.75
Total 191396:							572.75
191397							
01/22/2021	191397	ULTIMATE SANDBAG TR	202108078	01/07/2021	FD - SANDBAG PACKAGES	100-21-52200-340-000	1,730.76
Total 191397:							1,730.76
191398							
01/22/2021	191398	US CELLULAR	0416022132	01/08/2021	LIB-PROGRAMMING CELL PHO	100-51-55110-391-510	42.50
01/22/2021	191398	US CELLULAR	0416022132	01/08/2021	PK-CIVIC CENTER-CELL CHAR	100-52-55130-220-000	2.66
01/22/2021	191398	US CELLULAR	0416022132	01/08/2021	ENG-CELL PHONE CHARGES	100-30-53100-220-000	76.00
01/22/2021	191398	US CELLULAR	0416022132	01/08/2021	PD CELL PHONE CHARGES	100-20-52110-220-000	232.27
01/22/2021	191398	US CELLULAR	0416022132	01/08/2021	FD-CELL PHONE CHARGES	100-21-52200-220-000	239.44
01/22/2021	191398	US CELLULAR	0416022132	01/08/2021	MYR- CELL PHONE CHARGES	100-10-51410-220-000	38.00
01/22/2021	191398	US CELLULAR	0416022132	01/08/2021	FIN-MUNI BLDG-CELL CHARGE	100-11-51640-220-000	20.50
01/22/2021	191398	US CELLULAR	0416022132	01/08/2021	WATER-WADE-CELL CHARGES	100-00-15640-000	43.00
01/22/2021	191398	US CELLULAR	0416022132	01/08/2021	LIB-CELL PHONE CHARGES	100-51-55110-220-000	38.00
01/22/2021	191398	US CELLULAR	0416022132	01/08/2021	ZOO-CELL PHONE CHARGES	100-52-55410-220-000	1.34
01/22/2021	191398	US CELLULAR	0416022132	01/08/2021	INSP-CELL PHONE CHARGES	100-22-52400-220-000	34.78
01/22/2021	191398	US CELLULAR	0416022132	01/08/2021	ADMIN- CELL PHONE CHARGE	100-14-51400-220-000	38.00
01/22/2021	191398	US CELLULAR	0416022132	01/08/2021	CDA-CELL PHONE CHARGES	100-00-15980-000	38.00
Total 191398:							844.49
191399							
01/22/2021	191399	VOYAGER FLEET SYSTE	86925-1835-	01/08/2021	PW-DEC 2020 MACHINERY & E	100-31-53240-348-000	1,080.83
01/22/2021	191399	VOYAGER FLEET SYSTE	86925-1835-	01/08/2021	PK-DECEMBER-FUEL	100-52-55200-348-000	406.95
01/22/2021	191399	VOYAGER FLEET SYSTE	86925-1835-	01/08/2021	ENG-DECEMBER-FUEL	100-30-53100-348-000	17.66
01/22/2021	191399	VOYAGER FLEET SYSTE	86925-1835-	01/08/2021	PD-DECEMBER-FUEL	100-20-54110-348-000	63.13
01/22/2021	191399	VOYAGER FLEET SYSTE	86925-1835-	01/08/2021	FD-DECEMBER-FUEL	100-21-52200-348-000	430.28
01/22/2021	191399	VOYAGER FLEET SYSTE	86925-1835-	01/08/2021	PW-DEC 2020 STREET MAINT F	100-31-53300-348-000	554.57
01/22/2021	191399	VOYAGER FLEET SYSTE	86925-1835-	01/08/2021	PD-DECEMBER-FUEL	100-20-52110-348-000	2,450.01
01/22/2021	191399	VOYAGER FLEET SYSTE	86925-1835-	01/08/2021	PW-DEC 2020 SNOW & ICE FUE	100-31-53350-348-000	1,859.63
01/22/2021	191399	VOYAGER FLEET SYSTE	86925-1835-	01/08/2021	PW-DEC 2020 TREET & BRUSH	100-31-53370-348-000	760.81
01/22/2021	191399	VOYAGER FLEET SYSTE	86925-1835-	01/08/2021	PW-DEC 2020 GARBAGE FUEL	100-31-53620-348-000	1,306.12
01/22/2021	191399	VOYAGER FLEET SYSTE	86925-1835-	01/08/2021	PW-DEC 2020 RECYCLING FUE	100-31-53635-348-000	619.84
01/22/2021	191399	VOYAGER FLEET SYSTE	86925-1835-	01/08/2021	PW-DEC 2020 STORMWATER F	950-36-81000-348-000	130.80

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Total 191399:							9,680.63
191400							
01/22/2021	191400	WALDSCHMIDT & SONS	57873	01/07/2021	ZOO-ANIMAL FEED	100-52-55410-342-000	331.95
Total 191400:							331.95
191401							
01/22/2021	191401	WICHNER, MARK	84510	01/20/2021	FD - FIRE ACADEMY UNIFORMS	100-21-52200-346-000	20.20
Total 191401:							20.20
191402							
01/22/2021	191402	WILD APPLES	9562	01/07/2021	CITY-PLANT FOR THUROW	100-14-51430-340-000	50.00
Total 191402:							50.00
191403							
01/22/2021	191403	WILEAG - WIS LAW ENFO	2021	01/14/2021	PD- WILEAG MEMBERSHIP 202	100-20-52110-320-000	650.00
Total 191403:							650.00
191404							
01/22/2021	191404	WIS DEPT OF JUSTICE-TI	455TIME000	01/10/2021	PD- 1ST QTR CHARGES	100-20-52110-270-000	537.00
Total 191404:							537.00
191405							
01/22/2021	191405	WIS DEPT OF WORKFOR	10547766	12/31/2020	FD-DENKER DEC 20	100-21-52200-190-000	106.32
01/22/2021	191405	WIS DEPT OF WORKFOR	10547766	12/31/2020	PD-JEAN BONHAM APR-AUG	100-20-52110-190-000	235.98
Total 191405:							342.30
191406							
01/22/2021	191406	WISCONSIN KENWORTH	011P226538	01/07/2021	PW-#85 INTAKE PRESSURE SW	100-31-53350-350-000	149.70
Total 191406:							149.70
191407							
01/22/2021	191407	WISCONSIN PARKS & R	2179	01/15/2021	REC-GRANT WEBINAR TRAININ	100-53-55300-320-000	175.00
Total 191407:							175.00
191408							
01/22/2021	191408	WTSOA	011421	01/14/2021	PD- UPTUPSKI WTSOA 2021 CO	100-20-52110-320-000	200.00
Total 191408:							200.00
191409							
01/22/2021	191409	ZARNOTH BRUSH WORK	0182979-IN	01/08/2021	PW-ELGIN POLY CABLEWRAP B	950-36-81000-340-000	2,844.00
Total 191409:							2,844.00
7002377							
01/22/2021	7002377	BOARDMAN & CLARK LL	230067	12/15/2020	ATTY-NOV 2020 SCHAUF LEGAL	100-14-51430-215-000	1,900.00

M = Manual Check, V = Void Check

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Total 7002377:							1,900.00
7002378							
01/22/2021	7002378	HILLS WIRING INC	76832	01/07/2021	PW-NOVEMBER HWY 12 LIGHT	240-31-53420-270-000	1,231.05
01/22/2021	7002378	HILLS WIRING INC	76832	01/07/2021	PW-JAN HWY 12 LIGHT REPAIR	240-31-53420-270-000	950.00
01/22/2021	7002378	HILLS WIRING INC	76869	01/15/2021	PW-JANUARY 2021 HISTORIC LI	240-31-53420-270-000	471.74
Total 7002378:							2,652.79
7002379							
01/22/2021	7002379	ISTATE TRUCK CENTER	C271052164:	12/16/2020	PW-#9 BRAKE SHOES, DRUMS	100-31-53350-350-000	643.12
01/22/2021	7002379	ISTATE TRUCK CENTER	C271052276:	12/16/2020	PW-#9BRAKE DRUM; BRAKE S	100-31-53350-350-000	570.98
01/22/2021	7002379	ISTATE TRUCK CENTER	C271052599:	12/21/2020	PW-BRAKE SHOE EXC KIT RET	100-31-53240-350-000	115.00-
01/22/2021	7002379	ISTATE TRUCK CENTER	C271053762:	01/11/2021	PW-#13 SWITCH-TURN AND EM	100-31-53350-350-000	199.81
01/22/2021	7002379	ISTATE TRUCK CENTER	C271053803:	01/12/2021	PW-STROBE (STOCK)	100-31-53240-350-000	130.92
Total 7002379:							1,429.83
7002380							
01/22/2021	7002380	MENARDS - BARABOO	56605-31900	01/05/2021	PK-BUILDING LUMBER	100-52-55200-260-000	202.48
01/22/2021	7002380	MENARDS - BARABOO	56605-31900	01/05/2021	PK-KEROSENE, SUPPLIES	100-52-55200-350-000	34.74
01/22/2021	7002380	MENARDS - BARABOO	56610-31900	01/05/2021	FD - CEILING FAN FOR AERIAL	100-21-51610-350-000	50.98
01/22/2021	7002380	MENARDS - BARABOO	56661-31900	01/06/2021	PK-DOG PARK SALT & SCOOP/P	100-52-55200-340-000	80.87
01/22/2021	7002380	MENARDS - BARABOO	56733-31900	01/07/2021	FD - ELECTRICAL SUPPLIES FO	100-21-51610-350-000	60.65
01/22/2021	7002380	MENARDS - BARABOO	56739-31900	01/07/2021	FD - SUPPLIES FOR NEW IAR S	100-21-52200-350-000	20.36
01/22/2021	7002380	MENARDS - BARABOO	56802-31900	01/08/2021	PK-LUMBER	100-52-55200-350-000	26.85
01/22/2021	7002380	MENARDS - BARABOO	56809-31900	01/08/2021	ZOO-ANIMAL FEED	100-52-55410-342-000	13.40
01/22/2021	7002380	MENARDS - BARABOO	56809-31900	01/08/2021	ZOO-COMPOST BINS	100-52-55410-340-000	215.92
01/22/2021	7002380	MENARDS - BARABOO	56809-31900	01/08/2021	ZOO-CLEANING SUPPLIES & H	100-52-55410-340-000	77.27
01/22/2021	7002380	MENARDS - BARABOO	56809-31900	01/08/2021	ZOO-SHELVES	100-52-55410-260-000	76.99
01/22/2021	7002380	MENARDS - BARABOO	56951-31900	01/11/2021	PK-BUILDING MAINT MATERIAL	100-52-55200-350-000	21.73
01/22/2021	7002380	MENARDS - BARABOO	56959-31900	01/11/2021	FD - STATION SUPPLIES	100-21-52200-340-000	28.94
01/22/2021	7002380	MENARDS - BARABOO	56959-31900	01/11/2021	FD - STATION MAINT SUPPLIES	100-21-51610-340-000	108.78
01/22/2021	7002380	MENARDS - BARABOO	57089-31900	01/13/2021	PK-GRINDING STONE & SCRE	100-52-55200-340-000	11.86
01/22/2021	7002380	MENARDS - BARABOO	57089-31900	01/13/2021	PK-ELECTRICAL/HVAC PARTS	100-52-55200-260-000	120.90
01/22/2021	7002380	MENARDS - BARABOO	57108-31900	01/13/2021	FD - SAND FOR FITNESS TRAIN	100-21-52200-320-000	53.82
01/22/2021	7002380	MENARDS - BARABOO	57108-31900	01/13/2021	FD - WALL CABINETS	100-21-51610-340-000	190.76
Total 7002380:							1,397.30
7002381							
01/22/2021	7002381	PAUL CONWAY SHIELDS	0468967-IN	01/12/2021	FD - HELMET FRONT - WILLER	100-21-52200-346-000	46.00
01/22/2021	7002381	PAUL CONWAY SHIELDS	0469045-IN	01/13/2021	FD - ACTING LT. SHIELDS	100-21-52200-346-000	92.00
Total 7002381:							138.00
7002382							
01/22/2021	7002382	RECDESK LLC	INV-11378	01/22/2021	PK- 2021 REC DESK SOFTWARE	100-53-55300-250-000	3,700.00
Total 7002382:							3,700.00
7002383							
01/22/2021	7002383	WASTE MANAGEMENT C	0682817-484	01/04/2021	PW-DECEMBER 2020 GARBAG	100-31-53630-270-000	19,406.48
01/22/2021	7002383	WASTE MANAGEMENT C	0682817-484	01/04/2021	PW-DEC 2020 RECYCLING PICK	100-31-53635-290-000	4,407.77

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Total 7002383:							23,814.25
Grand Totals:							734,970.15

FINANCE COMMITTEE APPROVAL:

(Chairman)_____
(Date)

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191311							
01/14/2021	191311	MIDDLETON MOTORS (F	010721	01/07/2021	PD- 2018 ESCAPE FOR DETECT	100-20-52110-810-000	19,245.50
Total 191311:							19,245.50
191312							
01/14/2021	191312	PICHLER, JESSICA	REIMB220-1	12/21/2020	PD-NIKE SHOES (2)	100-20-52110-346-000	202.80
Total 191312:							202.80
191313							
01/14/2021	191313	SECURIAN FINANCIAL G	002832L-02/	01/13/2021	LIFE INSURANCE - FEB 2021	100-00-21533-000	2,142.23
Total 191313:							2,142.23
Grand Totals:							21,590.53

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

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17029						
01/04/2021	RCN TECHNOLOGIES	W865-01639	01/04/2021	WA-CRADLEPT RADIO(S)-2021 SUPP	970-37-93210-250-000	2,040.00
Total 17029:						2,040.00
17030						
01/15/2021	CENTURYLINK	U190347811	01/01/2021	UTIL-LONG DISTANCE #85185428	960-36-85100-220-000	11.08
01/15/2021	CENTURYLINK	U190347811	01/01/2021	UTIL-LONG DISTANCE #85185428	970-37-66500-220-000	.36
01/15/2021	CENTURYLINK	U190347811	01/01/2021	UTIL-LONG DISTANCE #85185428	970-37-92100-220-000	.36
Total 17030:						11.80
17031						
01/15/2021	CIRCUS WORLD MUSEUM	U-THUROW2	01/15/2021	UTIL-MEMORIAL: DENNIS THUROW	960-36-85600-390-000	20.00
01/15/2021	CIRCUS WORLD MUSEUM	U-THUROW2	01/15/2021	UTIL-MEMORIAL: DENNIS THUROW	970-37-93000-340-000	20.00
Total 17031:						40.00
17032						
01/15/2021	DELL MARKETING LP	U104554977	01/11/2021	UTIL-WORKSTATIONS (2)	960-36-85100-392-000	660.00
01/15/2021	DELL MARKETING LP	U104554977	01/11/2021	UTIL-WORKSTATIONS (2)	970-37-92100-392-000	660.00
01/15/2021	DELL MARKETING LP	U104554977	01/11/2021	UTIL-SUPT LAPTOP	960-36-85100-392-000	871.50
01/15/2021	DELL MARKETING LP	U104554977	01/11/2021	UTIL-SUPT LAPTOP	970-37-92100-392-000	871.50
Total 17032:						3,063.00
17033						
01/15/2021	E & B SCALE SERVICES INC	S7025	01/05/2021	SE-CLEAN/CERTIFY BALANCE	960-36-82700-340-000	105.00
Total 17033:						105.00
17034						
01/15/2021	ENVIRONMENTAL SYSTEMS RE	U93930622	11/06/2020	UTIL-2021 ARCGIS SUPPORT	950-36-83100-250-000	500.00
01/15/2021	ENVIRONMENTAL SYSTEMS RE	U93930622	11/06/2020	UTIL-2021 ARCGIS SUPPORT	960-36-83100-250-000	500.00
01/15/2021	ENVIRONMENTAL SYSTEMS RE	U93930622	11/06/2020	UTIL-2021 ARCGIS SUPPORT	970-37-67300-270-000	500.00
01/15/2021	ENVIRONMENTAL SYSTEMS RE	U93930622	11/06/2020	UTIL-2021 ARCGIS SUPPORT	970-37-67500-270-000	500.00
01/15/2021	ENVIRONMENTAL SYSTEMS RE	U93930622	11/06/2020	UTIL-2021 ARCGIS SUPPORT	970-37-67700-340-000	500.00
Total 17034:						2,500.00
17035						
01/15/2021	LW ALLEN LLC	S105728	12/29/2020	SE-SERVICE: VFD AERATION BASIN #	960-36-83400-250-000	751.76
01/15/2021	LW ALLEN LLC	W105727	12/29/2020	WA-SERVICE: VFD WELL NO. 4	970-37-63300-250-000	239.30
Total 17035:						991.06
17036						
01/15/2021	LYCON INC.	W0919226-I	12/31/2020	WA-CONCRETE: MAIN BRK@DRAPER	970-37-67300-236-000	664.56
Total 17036:						664.56
17037						
01/15/2021	MENARDS - BARABOO	S56606	01/05/2021	SE-SILO(S): HEAT TAPE/PARTS #3190	960-36-83300-250-000	144.38
01/15/2021	MENARDS - BARABOO	S56607	01/05/2021	SE-SILO(S): HEAT TAPE-ACCT 319002	960-36-83300-250-000	18.08
01/15/2021	MENARDS - BARABOO	S56676	01/06/2021	SE-RET'D SILO HEATING CABLE #319	960-36-83300-250-000	18.69
01/15/2021	MENARDS - BARABOO	S56677	01/06/2021	SE-SILO(S): HEATING CABLE #319002	960-36-83300-250-000	23.79

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01/15/2021	MENARDS - BARABOO	S57103	01/13/2021	SEWER-LAB TUBING-ACCT 31900288	960-36-82700-340-000	29.58
01/15/2021	MENARDS - BARABOO	S57103	01/13/2021	SE-THERMOSTAT/CORD/CLAMPS/LIM	960-36-85600-390-000	44.75
01/15/2021	MENARDS - BARABOO	S57105	01/13/2021	SE-RET'D LAB TUBING-ACCT 3190028	960-36-82700-340-000	29.58-
01/15/2021	MENARDS - BARABOO	S57106	01/13/2021	SEWER-LAB TUBING-ACCT 31900288	960-36-82700-340-000	25.14
01/15/2021	MENARDS - BARABOO	W56800	01/08/2021	WA-TGB HEATER PARTS@CTY A TOW	970-37-67200-250-000	17.20
Total 17037:						254.65
17038						
01/15/2021	OMNI MATERIALS INC	S345325	12/31/2020	SEWER-ASH/LIME-CUST BAR	960-36-82710-345-000	6,782.16
Total 17038:						6,782.16
17039						
01/15/2021	PUBLIC SERVICE COMMISSION	W-2012-I-003	01/14/2021	WA-2020 CRC APPLICATION-UTILITY I	970-37-92800-321-000	40.73
Total 17039:						40.73
17040						
01/15/2021	SEWER DEBT SERVICE FUND	S01/2021	01/15/2021	SEWER-JAN 2021 FUNDING	960-96-10125-001	27,965.14
Total 17040:						27,965.14
17041						
01/15/2021	SSM HEALTH MEDICAL GROUP	W2614996	12/31/2020	WA-AUDIOGRAMS: BROWN/CARLSON	970-37-92500-217-000	90.00
Total 17041:						90.00
17042						
01/15/2021	US POSTAL SERVICE	U2021-POB	01/15/2021	UTIL-PO BOX RENT-2021	240-36-84000-343-000	28.80
01/15/2021	US POSTAL SERVICE	U2021-POB	01/15/2021	UTIL-PO BOX RENT-2021	950-36-84000-343-000	86.40
01/15/2021	US POSTAL SERVICE	U2021-POB	01/15/2021	UTIL-PO BOX RENT-2021	960-36-85100-343-000	86.40
01/15/2021	US POSTAL SERVICE	U2021-POB	01/15/2021	UTIL-PO BOX RENT-2021	970-37-90300-343-000	86.40
Total 17042:						288.00
17043						
01/15/2021	UW SOIL TESTING LAB	S558293122	12/20/2020	SEWER-SOIL TESTS-ID 558293	960-36-82710-340-000	48.00
Total 17043:						48.00
17044						
01/15/2021	VOYAGER FLEET SYSTEMS IN	S869251835	01/08/2021	SEWER-FUEL: PICKUPS	960-36-82800-348-000	99.76
01/15/2021	VOYAGER FLEET SYSTEMS IN	W869251835	01/08/2021	WATER-FUEL: TRUCKS	970-37-66200-348-000	571.43
01/15/2021	VOYAGER FLEET SYSTEMS IN	W869251835	01/08/2021	WATER-FUEL: MINI VAC	970-37-67300-348-000	27.09
Total 17044:						698.28
17045						
01/15/2021	WI STATE LABORATORY OF HY	W661070	12/31/2020	WA-FLUORIDE TEST-DEC 2020	970-37-64200-217-000	26.00
Total 17045:						26.00
17046						
01/15/2021	WISC EMERGENCY MANAGEM	W200840	01/06/2021	WA-WELL #4 INVENTORY FEE-2021	970-37-64300-321-000	205.00
01/15/2021	WISC EMERGENCY MANAGEM	W220837	01/06/2021	WA-WELL #2 INVENTORY FEE-2021	970-37-64300-321-000	205.00

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01/15/2021	WISC EMERGENCY MANAGEM	W220841	01/06/2021	WA-WELL #6 INVENTORY FEE-2021	970-37-64300-321-000	205.00
01/15/2021	WISC EMERGENCY MANAGEM	W220842	01/06/2021	WA-WELL #7 INVENTORY FEE-2021	970-37-64300-321-000	205.00
01/15/2021	WISC EMERGENCY MANAGEM	W220843	01/06/2021	WA-WELL #8 INVENTORY FEE-2021	970-37-64300-321-000	205.00
Total 17046:						1,025.00
Grand Totals:						46,633.38

FINANCE COMMITTEE APPROVAL:

 (Chairman)

 (Date)

Check Register - Payroll Remittance Checks

December, 2020

Check Date	Payee	Description	Amount
12/9/2020	38579	EFTPS	SOCIAL SECURITY Pay
12/9/2020	38579	EFTPS	SOCIAL SECURITY Pay
12/9/2020	38579	EFTPS	MEDICARE Pay Period:
12/9/2020	38579	EFTPS	MEDICARE Pay Period:
12/9/2020	38579	EFTPS	FEDERAL WITHHOLDING
EFTPS Total			55,433.35
12/23/2020	38764	EFTPS	SOCIAL SECURITY Pay
12/23/2020	38764	EFTPS	SOCIAL SECURITY Pay
12/23/2020	38764	EFTPS	MEDICARE Pay Period:
12/23/2020	38764	EFTPS	MEDICARE Pay Period:
12/23/2020	38764	EFTPS	FEDERAL WITHHOLDING
EFTPS Total			69,989.56
12/15/2020	38450	WI DEPT OF REVENUE	STATE TAXES WITHHELD
12/30/2020	38580	WI DEPT OF REVENUE	STATE TAXES WITHHELD
12/24/2020	38763	WI DEPT OF EMPLOYEE TRUST	HEALTH INSURANCE
12/31/2020	38765	WISCONSIN RETIREMENT	RETIREMENT

FINANCE COMMITTEE APPROVAL:

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1304							
01/13/2021	1304	US BANK	0161-122820	12/28/2020	LIB-REFUND-BOOK	100-51-55110-324-000	19.68-
01/13/2021	1304	US BANK	0161-122820	12/28/2020	LIB-DVD	100-51-55110-328-000	7.50
01/13/2021	1304	US BANK	0161-122820	12/28/2020	LIB-LOTION FOR STAFF	100-51-55110-350-000	25.31
01/13/2021	1304	US BANK	0161-122820	12/28/2020	LIB-WEBCAM,SPEAKER, STOR	100-51-55110-391-510	90.94
01/13/2021	1304	US BANK	0161-122820	12/28/2020	LIB-PROGRAMMING PLAYTHIN	100-51-55110-391-510	219.95
01/13/2021	1304	US BANK	0161-122820	12/28/2020	LIB-LOTION FOR UPSTAIRS ST	100-51-55110-350-000	8.77
01/13/2021	1304	US BANK	0161-122820	12/28/2020	LIB SEG-BUBBLE WRAP	850-51-55110-300-000	33.76
01/13/2021	1304	US BANK	0161-122820	12/28/2020	LIB-(2)ECHO HUB, BUBBLE MA	100-51-55110-391-510	51.17
01/13/2021	1304	US BANK	0161-122820	12/28/2020	LIB-TEEN DVDS	100-51-55110-328-000	280.00
01/13/2021	1304	US BANK	0161-122820	12/28/2020	LIB-2020 FOL TEEN COLLECTIO	850-51-55110-300-000	180.76
01/13/2021	1304	US BANK	0161-122820	12/28/2020	LIB-(2)ECHO HUB, BUBBLE MA	850-51-55110-300-000	139.98
01/13/2021	1304	US BANK	0171-122820	12/28/2021	FD - COVID 19 TESTING MEAL	100-21-52200-390-000	47.00
01/13/2021	1304	US BANK	0171-122820	12/28/2021	FD - COVID 19 TESTING MEAL	100-21-52200-390-000	21.00
01/13/2021	1304	US BANK	0171-122820	12/28/2021	FD - SCHEDULING APP PAYME	100-21-52200-270-000	40.00
01/13/2021	1304	US BANK	0770-122820	12/28/2020	CLK-FUEL GAUGE FOR GENER	100-11-51640-350-000	281.40
01/13/2021	1304	US BANK	0770-122820	12/28/2020	CLK-FIRST AID SUPPLIES	100-11-51640-340-000	110.64
01/13/2021	1304	US BANK	3239-122820	12/28/2020	PD- WAUKESHA HOTEL STAY V	100-20-52110-320-000	239.97
01/13/2021	1304	US BANK	3287-122820	12/28/2020	FORESTRY-GRAVEL BED SIGN	100-52-55200-821-000	80.86
01/13/2021	1304	US BANK	3287-122820	12/28/2020	ZOO-THERMOSTAT OUTLETS	100-52-55410-340-000	68.40
01/13/2021	1304	US BANK	3287-122820	12/28/2020	PK-TOOL KIT SET	100-52-55200-392-000	499.00
01/13/2021	1304	US BANK	3287-122820	12/28/2020	REC-HEALTH CLUB CERTIFICA	100-53-55300-320-000	299.00
01/13/2021	1304	US BANK	3287-122820	12/28/2020	ZOO-ANIMAL FOOD	100-52-55410-342-000	103.98
01/13/2021	1304	US BANK	3287-122820	12/28/2020	PK-BRIDGE ICE CAUTION SIGN	100-52-55200-340-000	54.77
01/13/2021	1304	US BANK	6187-122820	12/28/2020	LIB- VOLUNTEER DATABASE S	100-51-55110-311-000	37.00
01/13/2021	1304	US BANK	7925-122820	12/28/2020	CDA-CURTAINS/RODS	100-00-15980-000	636.95
01/13/2021	1304	US BANK	7925-122820	12/28/2020	CDA-FACE SHIELDS	100-00-15980-000	78.00
01/13/2021	1304	US BANK	7925-122820	12/28/2020	CDA-BOOT SCRUBBER, CURTA	100-00-15980-000	924.70
01/13/2021	1304	US BANK	8480-122820	12/28/2020	PW-VINYL CUTTER 14 INCH PL	100-31-53300-364-000	229.99
01/13/2021	1304	US BANK	8480-122820	12/28/2020	PW-SUSPENDERS, CHAINSAW	100-31-53230-319-000	142.60
01/13/2021	1304	US BANK	8480-122820	12/28/2020	PK-BI METAL HOLE SAW	100-52-55200-392-000	49.97
01/13/2021	1304	US BANK	8667-122820	12/28/2020	FD - EXTERIOR ETHERNET CA	100-21-51610-260-000	67.69
01/13/2021	1304	US BANK	8667-122820	12/28/2020	FD - DEPARTMENT MEAL	100-21-52200-390-000	365.00
01/13/2021	1304	US BANK	8667-122820	12/28/2020	FD - COOKIES DEPARTMENT M	100-21-52200-390-000	72.00
01/13/2021	1304	US BANK	8667-122820	12/28/2020	FD - COMPUTER SWITCH CABI	100-21-51610-260-000	101.99
01/13/2021	1304	US BANK	8667-122820	12/28/2020	FD - TOILET CLEANING SUPPIE	100-21-51610-340-000	79.20
01/13/2021	1304	US BANK	8829-122820	12/28/2020	PD- VELCRO, BATTERIES	100-20-52110-340-000	23.56
01/13/2021	1304	US BANK	8829-122820	12/28/2020	PD- KEYBOARD FOR COMPUTE	100-20-52130-310-000	19.98
01/13/2021	1304	US BANK	8829-122820	12/28/2020	PD- SANE KIT MAILING	100-20-52120-340-000	8.25
01/13/2021	1304	US BANK	8829-122820	12/28/2020	PD- SANDWICH BAGS FOR STO	100-20-52120-340-000	41.54
01/13/2021	1304	US BANK	8829-122820	12/28/2020	PD- SHOE POLISH FOR PATRO	100-20-52110-340-000	14.99
01/13/2021	1304	US BANK	8829-122820	12/28/2020	PD- STORAGE BAGS & MASKS	100-20-52110-340-000	30.93
01/13/2021	1304	US BANK	8829-122820	12/28/2020	PD- SOG RESPONDER BAGS F	100-20-52110-392-000	223.56
01/13/2021	1304	US BANK	8895-122820	12/28/2020	PD- LEXISNEXIS NOV CHARGE	100-20-52120-270-000	150.00
01/13/2021	1304	US BANK	8972-122820	12/28/2020	LIBRARY-CLEANING SUPPLIES	100-51-55110-350-000	2.58
01/13/2021	1304	US BANK	8972-122820	12/28/2020	LIB-BUBBLE WRAP, DUCK TAPE	850-51-55110-300-000	77.28
01/13/2021	1304	US BANK	8972-122820	12/28/2020	LIB-TOTES	850-51-55110-300-000	39.90
01/13/2021	1304	US BANK	8979-122820	12/28/2020	LIB - ILL POSTAGE	100-51-55110-343-000	32.92
01/13/2021	1304	US BANK	8979-122820	12/28/2020	LIB - DONORPERFECT MONTH	100-51-55110-311-000	69.94
01/13/2021	1304	US BANK	8979-122820	12/28/2020	LIB - FRIENDS OF THE LIBRARY	940-51-55110-343-000	110.00
01/13/2021	1304	US BANK	9442-122820	12/28/2020	ENG-SHIPING SURVEY EQUIP	100-30-53100-343-000	26.42
01/13/2021	1304	US BANK	9682-122820	12/28/2020	TRE-CASH HANDLING WORKS	100-11-51520-320-000	89.00
01/13/2021	1304	US BANK	9682-122820	12/28/2020	ADMIN-BRADLEY BUSINESS CA	100-14-51400-310-000	19.98
Total 1304:							6,630.40

CITY OF BARABOO

Check Register - General
Check Issue Dates: 1/13/2021 - 1/13/2021Page: 2
Jan 13, 2021 09:35AM

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Grand Totals:							6,630.40

FINANCE COMMITTEE APPROVAL:

(Chairman)_____
(Date)

NBR - 1

RESOLUTION NO. 2020 -

Dated: January 26, 2021

The City of Baraboo, Wisconsin

Background: On October 13, 2020, the Council adopted Resolution No. 2020-108, which authorized Patrick Cannon to sign and submit the EDA grant application materials. The grant has been awarded, but not in the amount originally requested. We had originally budgeted for a \$35,000 commitment at 20% of the project cost, and they have awarded us to commit \$45,000 at 30% of the project cost. This Resolution updates the numbers to reflect the award.

Fiscal Note: (Check one) ☐ Not Required ☒ Budgeted Expenditure ☒ Not Budgeted
Comments: We have \$35,000 budgeted in the 2021 budget; but as this is now an increase cost from what was budgeted, we request the additional \$10,000 be approved to be charged to the Economic Development Fund, Fund 560-applied fund balance.

While the grant resides in Fund 560, Patrick Cannon estimates that the bulk of this project will be in TID 11 (an overlay of TID 7) and the area within a radius of one mile of the District.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the U.S. Department of Commerce Economic Development Administration (EDA) has made funds available through an Addendum to the FY 2020 Public Works and Economic Adjustment Notice of Funding Opportunity (FY20 PWEAA NOFO) utilizing funds from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act),

WHEREAS, these funds are intended to support economic development projects in communities nationwide,

WHEREAS, the City of Baraboo has contacted EDA staff and discussed seeking funding to support the creation of an economic development and resilience strategy for Baraboo,

WHEREAS, the economic development and resilience strategy will provide an analysis of Baraboo's current economic conditions and identify projects, strategies, partners, and funding opportunities to help the City respond to pandemic-related economic losses and advance long term job creation and economic growth in the community,

WHEREAS, the total budget for the project is \$150,000 and the City is seeking \$105,000 in EDA funding,

WHEREAS, the City is required to commit a 30 percent match of the funds awarded by the EDA or \$45,000,

WHEREAS, the original approval of the grant application Resolution No. 2020-108 budgeted \$35,000, the additional \$10,000 shall be charged to the Economic Development Fund, Fund 560 to fulfill the City's commitment of \$45,000,

NOW, THEREFORE BE IT RESOLVED, the Baraboo City Council does hereby authorize the City's submission to and acceptance of funds from the EDA FY 2020 Public Works and Economic Adjustment Notice of Funding Opportunity (FY20 PWEAA NOFO) and commits to the 30 percent (\$45,000) local match requirement for the project.

BE IT FURTHER RESOLVED that the City of Baraboo authorizes Patrick Cannon to sign and submit the EDA grant application materials.

Offered By: Finance Committee

Motion:

Second:

Approved: _____

Certified: _____

NBR - 2

RESOLUTION NO. 2020 -

Dated: January 26, 2021

The City of Baraboo, Wisconsin

Background: The Baraboo District Ambulance Commission met on January 19, 2021. During that regular Commission meeting, under new business, an agreement was reviewed and approved.

The agreement is between the City of Baraboo and BDAS, to provide the authority and policy framework for the City to conduct a review of the internal controls of the fiscal operations of BDAS.

Fiscal Note: (Check one) ☒ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the City is a municipal corporation under the state laws of Wisconsin, and the Baraboo District Ambulance Service was created and operates under Wisconsin State laws; and,

WHEREAS, the purpose of the Baraboo District Ambulance Service is to provide Emergency Medical Services to the residents of the member communities, which includes the City of Baraboo; and,

WHEREAS, the City and Baraboo District Ambulance Service have a vested interest in one another and as such find it beneficial to assist one another as resources are available to ensure best practices are followed; and,

WHEREAS, the purpose of this Agreement is to provide the authority and policy framework for the City to conduct a review of the internal controls of the fiscal operations of the Baraboo District Ambulance Service.

NOW, THEREFORE BE IT RESOLVED, the Baraboo City Council does hereby authorize the City to enter into an agreement with the Baraboo District Ambulance Service with no compensation to review internal controls related to the fiscal management and operations.

BE IT FURTHER RESOLVED that the City of Baraboo authorizes its Mayor and City Clerk to sign the agreement on behalf of the City.

Offered By: Finance Committee

Approved: _____

Motion:

Second:

Certified: _____

**AGREEMENT BETWEEN THE
CITY OF BARABOO AND THE BARABOO DISTRICT AMBULANCE SERVICE**

THIS AGREEMENT ("Agreement") is entered into by and between the City of Baraboo, a Wisconsin municipal corporation with a mailing address of 101 South Blvd., Baraboo, WI 53913 ("City"), and the Baraboo District Ambulance Service ("BDAS"), created pursuant to §66.30, Wis. Stat. (1993-94) (currently numbered as §66.0301 Wis. Stats. (2011-12) with a mailing address of 135 4th Street – P.O. Box 195, Baraboo, WI 53913.

RECITALS

WHEREAS, the City is a municipal corporation under the state laws of Wisconsin, and the Baraboo District Ambulance Service was created and operates under Wisconsin State laws; and

WHEREAS, purpose of the Baraboo District Ambulance Service is to provide Emergency Medical Services to the residents of the member communities, which includes the City of Baraboo; and

WHEREAS, the City and Baraboo District Ambulance Service have a vested interest in one another and as such find it beneficial to assist one another as resources are available to ensure best practices are followed; and

WHEREAS, the purpose of this Agreement is to provide the authority and policy framework for the City to conduct a review of the internal controls of the fiscal operations of the Baraboo District Ambulance Service.

IT IS NOW, THEREFORE, agreed between the Parties as follows:

TERMS

1. Term. This agreement shall be valid on the date of full execution by the Parties and shall continue in full force and effect unless and until terminated or upon completion and submittal of a final report by the City to the BDAS Chief or pursuant to the terms contained herein.
2. City Responsibilities. The responsibilities of the City under this Agreement are as follows:
 - a. Point of Contact-City Liaison. For the purposes of coordination and communications required by this Agreement, the City shall appoint the City Administrator, or their designee, as the City's point of contact with BDAS.
 - b. Scope of work. For the purposes of this agreement, the City agrees to perform the following:
 - i. Review internal controls related to the fiscal management and operations of BDAS.
 1. At a minimum, review processes currently in place for:

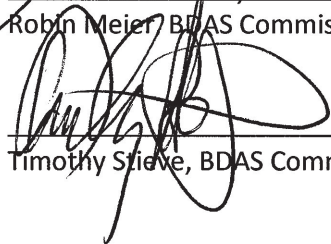
- a. Payroll
 - b. Billing & Receivables
 - c. Cash Receipting
 - d. Procurement & Accounts Payable
 - e. Month Close Process
 - f. Journal Entry Process
 - g. Reporting
 - 2. Provide a written report to the BDAS Chief on any and all findings and make recommendations within said report for improving any deficiencies identified.
 - 3. City agrees that all information obtained will be handled in accordance with all applicable state and federal laws.
3. BDAS Responsibilities. The responsibilities of BDAS under this Agreement are as follows:
- a. Point of Contact- BDAS Liaison. For the purposes of coordination and communications required by this agreement, BDAS shall appoint the Chief, or their designee, as the BDAS point of contact with the City.
 - b. Responsible for ensuring unrestricted access to persons within BDAS from whom the City determines it necessary to obtain sufficient information for documenting processes and procedures.
 - c. BDAS Staff shall provide access to all information requested within the scope of this review. In the case of access being denied or information being withheld, the BDAS Chief shall make the final determination.
 - d. BDAS Staff shall cooperate, answer questions, and assist in this review.
4. Compensation. No compensation shall be provided.
5. Termination.
- a. This Agreement may be terminated at any time without cause by either Party upon the terminating Party providing notice of the intent to terminate to the non-terminating party at any time.
 - b. This Agreement will automatically terminate upon completion and submission of the final report to the BDAS Chief.
6. Entire Agreement. This Agreement constitutes the entire agreement between the Parties, including all oral understanding, the subject of the general and overall relationship between the parties for the purposes of conducting this review.
7. Amendments. This Agreement may be amended at any time by mutual written consent of the Parties.

BARABOO DISTRICT AMBULANCE SERVICE



Robin Meier, BDAS Commission Treasurer

Date: 1-19-2021



Timothy Strueve, BDAS Commission President

Date: 1-19-2021

CITY OF BARABOO

Mike Palm, Mayor

Date: _____

Brenda Zeman, City Clerk

Date: _____

NBR - 3

RESOLUTION NO. 2020 -

Dated: January 26, 2021

The City of Baraboo, Wisconsin

Background: Dells/Delton Area Response Exercise (DARES) is a Joint Wisconsin Emergency Management and Village of Lake Delton full-scale exercise based on Wisconsin Threat and Hazard Identification & State Preparedness Report. The purpose of the exercise is to increase the understanding of the coordination, policies, and procedures required to conduct a Joint Inter Agency response to an incident. The exercise will be conducted September 28-29, 2021 at various locations with additional recovery tabletops following the conclusion of the full scale. The scenario includes incidents that require local, county and state-level response operations designed to achieve the objectives and tasks for each participating organization or agency.

Resources from the region are required to make the exercise a success. Since we are neighbors to Lake Delton and Delton Fire Department it offers the opportunity to participate in the exercise to further enhance our education, training and test our capabilities.

There are several fire department personnel that have requested participation.

Fiscal Note: (☒ one) ☒ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Fire Chief is authorized to sign the Extent of Participation Agreement for fire department personnel to participate in the Dells/Delton Area Response Exercise Series (DARES) full scale exercises on September 28 and 29, 2021.

Offered by: Public Safety
Motion:
Second:

Approved: _____

Attest: _____

RESOLUTION NO. 2020 -**Dated: January 26, 2021****The City of Baraboo, Wisconsin**

Background: At the January 12, 2020, Common Council meeting, the Council voted unanimously to adopt revisions to the Employee COVID-19 Policy. As part of that Policy and corresponding resolution, there was language that the Policy would be reviewed again by the Council no later than April 30, 2021. A review was needed to ensure the Policy still met the needs of the City, and that it complied with recent case law regarding emergency policies affecting a person's civil liberties.

Recent Case Law:

According to the Internal Revenue Service; Federal government, the government of any State or political subdivision thereof, and any agencies or instrumentalities of those governments are not eligible employers and are not entitled to receive tax credits for providing paid leave wages under the Families First Coronavirus Response Act (FFCRA).

The FFCRA law was not extended into 2021. However, employers may elect to continue allowing employees to take unused FFCRA paid sick and family leave. The City recommends electing to allow employees to take Temporary Paid Leave of up to ten (10) working days through March 31, 2021.

Given that COVID-19 cases continue to emerge within the City, Administration is recommending Council approve the City exercising an election to continue allowing COVID-19 related time off of up to 10 working days.

Changes and/or housekeeping revisions to the current Policy:**Section 1**

- Changed the Temporary Paid Leave from three (3) working days to ten (10) working days.
- Deleted paragraph related to unused FFCRA paid sick and family leave.

Matrix

- Removed language related to FFCRA.

This Policy may be reviewed again by its expiration date of March 31, 2021.

Fiscal Note: (check one) ☒ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City's Employee COVID-19 Policy be amended as provided for in the attached Policy and that the Policy be reviewed again by the Common Council by the expiration date of March 31, 2021.

Offered by: Finance & Personnel Committee

Approved: _____

Motion:

Second:

Attest: _____

CITY OF BARABOO	POLICY TITLE: EMPLOYEE COVID-19 POLICY	
TARGET AUDIENCE: City Employees	POLICY SOURCE: Administration Department	POLICY LOCATION: City Website, City Clerk
DATE APPROVED BY COUNCIL: <ul style="list-style-type: none"> September 7, 2020 (to be reviewed by Council no later than 12/31/20) December 8, 2020 (to be reviewed by Council no later than 4/30/21) January 12, 2021 (to be reviewed by Council no later than 3/31/2021) January 26, 2021 (to be reviewed by Council no later than 3/31/2021) 	DATE AMENDED BY COUNCIL:	ATTORNEY REVIEW: <ul style="list-style-type: none"> September 6, 2020 December 2, 2020 January 8, 2021 (Outside Council)

SECTION 1 - PURPOSE

The City of Baraboo is fully committed to safeguarding the health and safety of all employees. For this reason, all City employees, regardless of position or authority, must comply with the following COVID-19 Policies including:

- Wearing a mask while working (some exceptions may apply)
- Practicing good hygiene
- Maintaining social distancing
- Communicating and holding meetings virtually (by phone or TEAMS) whenever possible
- Complying with mandatory illness and exposure reporting

This Policy authorizes the creation of **Temporary Paid Leave** of up to ~~tenthree~~ (310) working days for any employee ordered to go home/stay home by a supervisor, Department Head or the City Administrator, because of COVID-19 symptoms and/or possible exposure to COVID-19 for the purpose of obtaining a COVID-19 test.

~~The effective date of this Policy is Effective January 1, 2021 through March 31, 2021. This Policy further authorizes the City to exercise an election to continue allowing employees to take unused Families First Coronavirus Response Act (FFCRA) Emergency Paid Sick Leave of up to ten (10) working days as determined under the FFCRA. For purposes of this policy, time taken as Temporary Paid Leave will count against an employee's available leave. This Policy is effective through March 31, 2021.~~ However, this benefit may end early due to uncertainties, as determined by City Administration and/or City Council.

In the event leave time is needed to care of someone who is either self-quarantined, experiencing symptoms, or seeking treatment, or to care for their child whose school is closed or childcare provider is unavailable due to COVID-19, the benefit will be paid at two-thirds the employee's regular rate of pay.

Because the pandemic is an evolving and dynamic situation, the City's response may change as it receives more information and gains an understanding of the disease. The risks of the virus causing COVID-19 should be taken very seriously. The City will continue to monitor developments and may update this Policy, as needed.

SECTION II - POLICY

1.0 GENERAL POLICIES

- 1.01 Term.** This revised Policy is effective January 1, 2021 and shall remain in effect until March 31, 2021, unless amended, superseded or terminated by the Council or other applicable legislation.
- 1.02 Applicability.** This Policy applies to all City employees, as defined by the City's Employee Personnel and Procedure Handbook, regardless of position or authority.
- 1.03 Amendments.** The City reserves the right to revise, supplement, rescind, or deviate from any of these policies or portions hereof from time-to-time as it deems appropriate. All changes other than minor changes, which are delegated to the City Administrator for revision, require approval by the Common Council.
- 1.04 Severability.** If any provision of this Policy is held invalid under any applicable law, such invalidity shall not affect any other provision of this Policy that can be given effect without the invalid provisions and, to this end, the provisions herein are severable.
- 1.05 Preemption.** If any of the policies contained herein are preempted by a local, state or federal law or order, the local, state or federal law or order shall take precedent.
- 1.06 Confidentiality.** Employees, including supervisors, with knowledge of another employee's symptoms, illness, or exposure to COVID-19 are required to keep the information confidential except as may be required by law.
- 1.07 Zero Tolerance Harassment Policy.** Any employee reasonably suspected of harassing another employee for following any of the required policies contained herein shall be subject to discipline up to and including termination. Allegations of harassment will be investigated and acted on pursuant to the Employee Policy and Procedure Handbook.

2.0 PROTECTIVE MEASURES POLICIES

- 2.01 Compliance Requirement.** Except as otherwise stated below, employees are required to comply with the following protective measures policies while working.
- 2.02 Social Distancing Policy.**
- 2.02.1 Maintain six feet physical distancing from others whenever possible.
 - 2.02.2 Not have any direct person-to-person contact (i.e., no hand shaking, no high fives, no fist bumps).
 - 2.02.3 Limit in-person meetings and use other means of communications such as Microsoft TEAMS, email and the telephone whenever possible.
- 2.03 Face Coverings Policy.**
- 2.03.1 Wear face coverings whenever social distancing may not be possible, including in hallways, restrooms and meeting rooms.¹
 - 2.03.2 Face coverings must cover the nose and mouth. Face coverings with an exhalation valve and plastic face coverings/shields are not permitted.
 - 2.03.3 The City will provide one free reusable facemask to any employee upon request.
 - 2.03.4 Employees are strongly encouraged to wash cloth facemasks daily by hand or machine using detergent. The mask should be fully dry before using. Employees are encouraged to have several facemasks so they can rotate for washing.

¹ Gov. Evers' Emergency Order #1, extended to ~~March 20~~January 19, 2021 (as of ~~January 19~~November 20, 2020~~1~~), requires masks be worn indoors even if social distancing is possible whenever two or more people are in the same enclosed space, with certain exceptions. Until the Emergency Order ends or is terminated, the Emergency Order preempts this Policy in the ways it is more restrictive than this Policy.

- 2.03.5 Employees are prohibited from wearing facemasks that contain words or imagery that would be in violation of the City's Employee Personnel and Procedure Handbook.

2.04 Exceptions to Protective Measures Policies.

- 2.04.1 During emergencies, and while employees are engaged in the performance of emergency related job duties, employees are not required to strictly adhere to Sections 2.01 or 2.02.
- 2.04.2 An employee may request ADA accommodations to Sections 2.01 and 2.02 by contacting the City's ADA Coordinator or speaking to their supervisor or Department Head.
- 2.04.3 A supervisor or Department Head may waive the requirement of some or all of the requirements under Section 2.01 and/or 2.02 if strict compliance would significantly interfere with the employee's job performance.

3.0 PERSONAL HYGIENE POLICIES

- 3.01 Compliance Requirements.** Except in emergencies or when significantly impractical, employees are required to comply with the following personal hygiene policies unless otherwise noted below.

3.02 Handwashing. Employees must wash their hands or use hand sanitizer, at minimum:

- 3.02.1 At the beginning of each work day,
- 3.02.2 Before interacting with other employees or the public where the interaction involves physical contact with the employee or the public,
- 3.02.3 After touching your face covering,
- 3.02.4 After using the restroom,
- 3.02.5 Before and after breaks,
- 3.02.6 After sneezing, coughing or blowing your nose,
- 3.02.7 When hands are visibly soiled, and
- 3.02.8 Prior to leaving work.

- 3.03 Cough and Sneeze Etiquette.** To help stop the spread of germs, employees are required to cover their mouth and nose with a tissue when coughing or sneezing, throw used tissues in the trash, and if an employee does not have a tissue, to cough or sneeze into their elbow (not their hand).

3.04 Cleaning. Employees must:

- 3.04.1 Disinfect their high-touch personal spaces, including, but not limited to, phone, keyboard, mouse and desk, on a daily basis.
- 3.04.2 Disinfect meeting rooms, conference rooms, kitchen areas, etc., after employee uses the room or area (see attached instructions for how to properly disinfect these areas).
- 3.04.3 Request cleaning supplies from their supervisor when they are low.
- 3.04.4 Perform cleaning tasks as assigned.
- 3.04.5 Use proper disinfecting supplies.

4.0 COVID-19 SYMPTOMS AND EXPOSURE POLICY

- 4.01 Self-Monitoring Requirement.** Employees are **required** to self-monitor for symptoms of COVID-19 prior to coming to work and while at work.

- 4.02 Employee Reporting Requirement.** Employees are **required** to report to their supervisor, Department Head or the City Administrator as soon as possible if any of the following occurs:

- 4.02.1 The employee is diagnosed with or tests positive for COVID-19.
- 4.02.2 The employee is advised or ordered to stay home by a health care professional or a Health Department due to COVID-19, with or without a COVID-19 diagnosis.
- 4.02.3 The employee becomes aware of a possible exposure to COVID-19 or learns they had a “close contact” with someone diagnosed with COVID-19. A “close contact” means any of the following:
- 4.02.3.1 The employee was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from two days before illness onset (or, for asymptomatic patients, two days prior to test specimen collection) until the time the patient is isolated. The 15 minutes are the total number of individual exposures added together over a 24-hour period (e.g., three five-minute exposures are a total of 15 minutes).
 - 4.02.3.2 The employee had direct physical contact with the person (e.g., hug, kiss, handshake).
 - 4.02.3.3 The employee had contact with the person’s respiratory secretions (e.g., coughed or sneezed on, contact with a dirty tissue, shared a drinking glass, food, towels or other personal items).
 - 4.02.3.4 The employee lives with the person or stayed overnight for at least one night in a house with the person.

4.02.4 The employee has or develops any of the following symptoms:

- Fever of 100° F or higher
- Unusual cough or sore throat
- Chills
- Unusual body aches/pain
- Shortness of breath
- Chest tightness
- Congestion or runny nose
- Unusual headache
- Severe fatigue or exhaustion
- Loss of sense of smell or taste
- Unusual muscle pain
- Nausea, vomiting, diarrhea

4.03 Symptoms of COVID-19 or Exposure to COVID-19.

- 4.03.1 If an employee reports having any of the symptoms listed in Section 4.02.4 and/or that the employee might have been exposed to COVID-19, the employee may be ordered by their supervisor, Department Head or the City Administrator to go home/stay home.
- 4.03.2 If an employee reports having a “close contact” with someone with COVID-19, as defined in Section 4.02.3 above, the employee must be ordered by their supervisor, Department Head or the City Administrator to go home/stay home and requested to take a COVID-19 test.
- 4.03.2(a) If the test result is negative, the employee may be required to return to work.
 - 4.03.2(b) The employee may be ordered to quarantine up to fourteen (14) days plus produce a negative test result prior to returning to work.

4.04 When an Employee is Ordered to Go Home/Stay Home:

- 4.04.1 The final decision on whether to order an employee to go home/stay home from work under this Policy will be made by the Department Head unless the City Administrator disagrees, in which case the final say will be the decision of the City Administrator. **The Department Head and City Administrator shall always err on the side of caution in making the final determination on whether to exclude an employee from work.**
- 4.04.2 If an employee is ordered to go home/stay home, the employee will be placed on **Temporary Paid Leave/Emergency Paid Sick Leave as indicated in Section 1 above and will be paid** at his/her regular rate of pay as indicated in Section 1. If an employee is able to work remotely, is on scheduled vacation leave, or is on any other kind of leave, the employee will not be eligible to use the **Temporary Paid Leave/Emergency Paid Sick Leave.**
- 4.04.3 Except when medically unfeasible, if the employee has not returned to work within three (3) days of being ordered to go home/stay home under this Policy, the employee is required to either be tested for COVID-19 or seek medical care from their health care provider.
- 4.04.4 Until permitted to return to work in person or after the ten (10) days of leave have been used (if applicable), the employee shall make arrangements to work remotely if possible, and may use his/her accrued vacation leave, sick leave, or FMLA, or a combination thereof, in accordance with the City's Employee Handbook and any applicable state and federal laws.
- 4.04.5 The employee ordered to go home/stay home shall not be allowed to return to work until the employee, satisfactory to the City at the sole discretion of the City Administrator or designee:
 - 4.04.5.1 The Department Head/City Administrator and employee agree to modifications of the employee's work schedule and/or work environment which may include, but not be limited to, the employee being required to wear a mask and gloves while working, and/or
 - 4.04.5.2 The employee provides written medical clearance to return to work from a health care provider or the Sauk County Health Department.

5.0 POSITIVE COVID-19 TEST OR MEDICAL ORDER/ADVICE TO STAY HOME

- 5.01 **Mandatory Reporting.** If an employee receives a positive COVID-19 test result, or if an employee receives an order or advice from a health care provider or a Health Department to isolate or self-quarantine, the employee is required to notify their supervisor and City Clerk.
- 5.02 **City and Employee Responsibilities.** If an employee reports testing positive for COVID-19, or if the employee receives an order or advice from a health care provider or a Health Department to isolate or self-quarantine, the employee is **required** to go home/stay home. In this event:
 - 5.02.1 Unless the employee is able to work remotely as determined by the City, the employee will be eligible for leave consistent with Section 1. Formal paperwork needs to be completed and turned in to the Clerk's Office. Please contact the Clerk for said paperwork.
 - 5.02.2 Until permitted to return to work or arrangements are made to work remotely, the employee may use his/her accrued vacation leave, sick leave, or FMLA, or a combination thereof, in accordance with the City's Employee Handbook and any applicable state and federal laws.
 - 5.02.3 The employee shall not be allowed to return to work until the employee, satisfactory to the City at the sole discretion of the City Administrator or designee, (a) provides written medical clearance from a health

care provider or the City's Health Department to return to work, and this medical clearance is satisfactory to the City, and/or (b) the Department Head/City Administrator and employee all agree to modifications of the employee's work environment, which may include, but not be limited to, the employee being required to wear a mask and gloves while working.

City of Baraboo
MATRIX FOR ILLNESS/EXPOSURE/CHILDCARE

	WHAT MUST THE EMPLOYEE DO/ WHAT HAPPENS NEXT?	WHEN CAN THE EMPLOYEE RETURN TO WORK? (ALWAYS AT THE FINAL SAY OF THE CITY)
If you receive a positive COVID-19 test result	<ul style="list-style-type: none"> • Do not come to work • Inform your supervisor/Department Head/City Administrator immediately <ul style="list-style-type: none"> + If you are unable to work remotely and are not out on scheduled vacation, you may use sick leave, vacation leave while ordered/advised by a health care provider to stay home. You may be eligible for Temporary Paid Leave and FFCRA EPSL under Section 1. 	<ul style="list-style-type: none"> • The Department Head/City Administrator and employee agree to possible modifications of the employee's work environment, satisfactory to the City Administrator or designee, <u>and/or</u> • The employee receives medical clearance from a medical care provider or the City's Health Department to return to work which is satisfactory to the City Administrator or designee.
If you have been advised or ordered to isolate or self-quarantine by a medical care provider, but you do not have a positive COVID-19 test result or are waiting for a test result	See "If you receive a positive COVID-19 test result."	See "If you receive a positive COVID-19 test result."
If you have symptoms of COVID-19 or a possible COVID-19 exposure , but have not yet seen your doctor or received the results from a COVID-19 test	<ul style="list-style-type: none"> • Inform your supervisor/Department Head/City Administrator immediately • If the City orders you to go home/stay home: <ul style="list-style-type: none"> + You will be eligible for Temporary Paid Leave and FFCRA EPSL for up to ten (10) days (as stated in Section 1) unless you can work remotely, have vacation scheduled or are out on another kind of leave or convert to another kind of leave. + You must be tested for COVID-19 or seek medical care within three (3) days of being ordered to go home/stay home unless you are cleared by the City to return to work. 	<ul style="list-style-type: none"> • Provide a negative COVID-19 test result, which is satisfactory to the City Administrator or designee (unless you have been ordered or advised to stay home by a medical care provider, in which case only the next two apply), <u>and/or</u> • The Department Head/City Administrator and employee agree to possible modifications of the employee's work environment, satisfactory to the City Administrator or designee, <u>and/or</u> • The employee receives medical clearance from a medical care provider or the City's Health Department to return to work, which is satisfactory to the City Administrator or designee.
If you are caring for someone who has been diagnosed with COVID-19 or if you are caring for someone who is waiting for medical care and has symptoms of COVID-19 & you do not have any symptoms and have had no exposure (you have taken safety precautions when caring for the person)	<ul style="list-style-type: none"> • Speak to your supervisor or Brenda Zeman (City Clerk) <ul style="list-style-type: none"> + You may be eligible for <u>pay at two-thirds the employee's regular rate of pay FFCRA EPSL</u> as indicated in Section 1 or may be eligible for unpaid FMLA while caring for the person. 	<ul style="list-style-type: none"> • If you have no symptoms and have not had an exposure (you have taken all recommended safety precautions while caring for the person) there are no restrictions on your returning to work.
You have to stay home to provide childcare to your child because his/her childcare or school is closed or unavailable due to COVID-19	<ul style="list-style-type: none"> • Speak to your supervisor or Brenda Zeman (City Clerk). <ul style="list-style-type: none"> + <u>You may be eligible for pay at two-thirds the employee's regular rate of pay as indicated in Section 1 or may be eligible for unpaid FMLA while caring for the person. Re You may be eligible for FFCRA</u> 	

	EPSL as indicated in Section 1.	
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